

# Home Alteration Request Form

Winsper Community Organization

Name: \_\_\_\_\_ Address: \_\_\_\_\_ Date: \_\_\_\_\_

Email: \_\_\_\_\_ Home Phone: \_\_\_\_\_ Cell Phone: \_\_\_\_\_

## PROPOSED PROJECT

Project Start Date: \_\_\_\_\_ Project Completion Date: \_\_\_\_\_

*\*Note: Completion date must comply with Winsper CC&R Article B, Section 1, Part C*

**Work Performed by:** \_\_\_\_\_ Homeowner \_\_\_\_\_ Contractor

Contractor name: \_\_\_\_\_ Contact name: \_\_\_\_\_ Phone: \_\_\_\_\_

## PROPOSED IMPROVEMENTS *(check all that apply)*

- |  |  |
|--|--|
| <input type="checkbox"/> Exterior Painting / Siding        | <input type="checkbox"/> Repair or replace roof / gutters / trims        |
| <input type="checkbox"/> Patio / deck / balcony            | <input type="checkbox"/> Major exterior alteration (room addition, etc.) |
| <input type="checkbox"/> Fence / privacy screen            | <input type="checkbox"/> Major landscaping / rockery / walkways          |
| <input type="checkbox"/> Heating / AC system               | <input type="checkbox"/> Retaining walls                                 |
| <input type="checkbox"/> Storage Shed / playhouse          | <input type="checkbox"/> Pool / hot tub / play set                       |
| <input type="checkbox"/> Exterior door / window / skylight | <input type="checkbox"/> Pergola / arbor / trellis / etc.                |
| <input type="checkbox"/> Other _____                       |  |

**Does the project require permits from the City of Renton?**     YES     NO

**PROJECT DESCRIPTION:** *Please be specific. Include all phases and parts of the project.*

*(Attach additional sheets if needed)*

**Color(s):** \_\_\_\_\_

*(Paint, trim, roof, etc. Include manufacturer name and product code)*

**MATERIALS:** *Please be specific. List all materials to be used.*

*(Attach additional sheets if needed)*

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**PLAN VIEW:** Show sketch and/or attach construction plans. Include location on lot, dimensions, square footage (if applicable), elevation and/or proposed drainage changes. Identify NORTH direction.

J and M Management, the Winsper Community Organization, and the Architectural Control Committee (ACC) approve projects requested by a homeowner only to ensure that the project(s) comply with the existing rules as defined in the Covenants Conditions and Restrictions (CC&R) adopted by the Winsper Community Organization. J and M

Management, the Winsper Community Organization, and the ACC do not research applicable County, City, State or Federal requirements. Therefore, it is the applicant's responsibility to ensure all County, City, State and Federal codes, as well as requirements for setback and right of ways are complied with; and that the proper permits are obtained. The verification of property lines is the responsibility of the individual homeowner when constructing any project or landscaping. Approval of this request is conditioned on the applicant's compliance with all County, City, State and Federal regulations and requirements.

Applicant's signature below signifies understanding of the above conditions and relieves J and M Management, Winsper Community Organization, the Board of Directors, and the ACC of all responsibility regarding compliance with County, City, State and Federal regulations.

**Applicant's Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

_____ Approved    _____ Not Approved
Comments: _____ _____ _____
<b>Signatures:</b> _____ <b>Date:</b> _____ _____ <b>Date:</b> _____